



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ

ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ - 151001

Maharaja Ranjit Singh Punjab Technical University

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[A State University Estb. by Govt. of Punjab Act No. 5(2015) u/s 2(f) & Approved u/s 12B of UGC Act, 1956]

ਐਸੋ. ਡੀਨ (ਅਕਾਦਮਿਕ ਮਾਮਲੇ)

Associate Dean (Academic Affairs)

Ref. No.: DAA/MRSPTU/2025/5021

Date: 19/11/2025

NOTICE

(E-Mail only)

Subject: Information Regarding Clause 5.7 – Moderation of Examination Results (Grace Marks), Chapter–III (Academic Matters), University Regulations.

All concerned are hereby informed that **Clause 5.7 – Moderation of Results of Examinations (Grace Marks)**, as specified in Chapter–III (Academic Matters) of the University Regulations, shall be applicable to all matters related to the evaluation and declaration of examination results (copy attached).

This clause outlines the conditions under which grace marks may be awarded, as approved by the University, to ensure fair and consistent moderation of results.

All Directors/Principals/Heads and faculty members involved in the evaluation process are requested to thoroughly review the provisions of this clause and ensure that students and concerned staff members are properly informed of its applicability and benefits.

This may kindly be treated as important.

Associate Dean (Academic Affairs)
MRSPTU, Bathinda

Copy to:

1. PA to Vice Chancellor, MRSPTU, Bathinda.
2. Registrar, MRSPTU, Bathinda
3. CoE, MRSPTU, Bathinda
4. Chairman, Admission Cell
5. Prof. I/C (Finance), MRSPTU, Bathinda
6. Heads/Principal/Directors of Main Campus/Constituents/PITs/PSAEC, Patiala/Affiliated Colleges of MRSPTU, Bathinda
7. All concerned

- (ix) Where the appointment of a paper-setter or examiner is cancelled under 5.5 (iv) or where the paper-setter or examiner, for any cause, is incapable of acting as such or declines the offer, the Vice Chancellor shall have power to appoint a substitute. Except in a case of emergency, the advice of the Head of the University Teaching Department concerned or the Chairman of the Board of Studies concerned shall be made available to the Vice Chancellor before the appointment of a substitute paper-setter/examiner is made.

5.6 Composition of Moderation Committee

The moderation committee shall have the following members:

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| (i) | Dean, Academic Affairs; | Chairperson |
| (ii) | Dean of concerned Faculty | |
| (iii) | Head of the concerned Department of University/Constituent College | |
| (iv) | Controller of Examinations | Convener |
| (v) | Deputy Controller of Examination | |

5.7 Moderation of Results of Examinations

- (i) For calculating pass marks fixed by the regulations for each examination, if a fraction is half or more, it shall be rounded off to the next higher figure, but if it is less than one-half, it shall be ignored.
- (ii) Before declaration, the results of an examination together with a statement of percentage of passes in the whole examination and in each subject for current and the four preceding years; shall be submitted to the Vice Chancellor.
- (iii) The Vice Chancellor may order publication of the results, unless on the basis of information submitted to him, he/she considers that there has been a distinct change of standard in the examination as a whole or in a particular subject. In that case he/she may refer the matter to the moderation committee comprising of Dean Academic Affairs, Dean/Head of concerned faculty/department concerned and Controller of Examinations and ask for the recommendations of this Committee. On receiving the recommendations, the Vice Chancellor may take such action as he considers necessary.
- (iv) A candidate who appears in all subjects of an examination and who fails in one theory subject (written), shall be given grace marks up to a maximum of 1 percent of the total aggregate marks of theory papers of that examination (excluding marks for internal assessment and practicals) to make up the deficiency, if by such addition the candidate can pass the examination. While awarding grace marks, fraction working to $\frac{1}{2}$ or more shall be rounded to a whole.
- (v) A candidate who reappears to clear the subject (s) in which he has been declared to reappear shall be awarded grace marks up to 1% of the total marks of the

theory subject(s) in which he reappears, if by such addition the candidate can pass in that subject (s).

- (vi) Grace marks up to one per cent of the total marks of an examination, shall be added to the total marks secured by a candidate for the award of higher division (and not for earning distinction/honours); provided that no grace marks have already been availed of for passing the examination.
- (vii) Grace marks up to one per cent of the total marks of an examination, shall be added to the total marks secured by a candidate if he has passed all the subjects of the Course but does not meet the minimum percentage requirement for passing a degree, provided that no grace marks have already been availed of by the candidate for passing the examination.
- (viii) A candidate who reappears in any examination for purposes of improving the previous performance may be given grace marks upto 1 per cent of the total marks of the paper (s) in which he actually reappears, for purposes of improvement of division.

Provided that no candidate shall be given more marks than the minimum that may be required for securing the higher division.

5.8 Evaluation of Answer Books

- (i) The evaluation of answer books of all examinations conducted by the University shall be carried out at the evaluation centres set up in accordance with the policy approved by the Vice Chancellor in this regard from time to time.
- (ii) A bundle of 30 Answer Books shall be issued to an evaluator initially on any particular day. Another bundle of 30 Answer Books shall be issued to the evaluator after he/she returns the earlier issued bundle of 30 answer books. The minimum and maximum limit of answer books that shall be issued to an evaluator for evaluation in a day is 30 and 60, respectively.

5.9 Composition of Result Clearance Committee

The Result Clearance Committee will look into the subject wise pass percentage of marks, overall results of different disciplines and compare the results with that of previous years to suggest moderation of marks, if required. The term of the committee shall be one year. The committee shall have the following members:

- (i) Dean, Academic Affairs
- (ii) Director, College Development Council
- (iii) Registrar
- (iv) Controller of Examinations

5.10 Publication of Results

- (i) The Board shall make rules relating to the preparation of results including appointment of scrutineers and prescribing their duties.