

Ref. No : **MRSPTU/CoE/635**

Date: **08/05/2026**

## NOTICE

**Sub: - Schedule and Instructions for filling Reappear examination forms for May-2026 end semester examination for all batches**

Reappear examination forms for end semester university examination May-2026 for all batches shall be filled online at [www.mrsstuexam.com](http://www.mrsstuexam.com) as per the following schedule:

S. No.	Description (fees @ Rs. 2000/- per sem. from 2022 batch onwards) (fees @ Rs. 1000/- per sem. for 2019, 2020 & 2021 batch) (fee @ Rs. 700/- per sem. for B.Arch. 2018 batch only)	Dates		Payment reconciliation	Fee Deposition
		From	To		
1.	<b>Filling &amp; locking</b> of examination forms without late fees	11/05/2026	15/05/2026	16/05/2026	Fee shall be deposited online directly by the students
2.	<b>Filling &amp; locking</b> of examination forms with late fees of Rs. 1000/- per form	17/05/2026	19/05/2026	20/05/2026	
3.	<b>Filling &amp; locking</b> of examination forms with late fees of Rs. 2000/- per form	21/05/2026	22/05/2026	23/05/2026	
4.	<b>Filling &amp; locking</b> of examination forms with late fees of Rs. 5000/- per form	From 24/05/2026 onwards		-----	

### Important Points

- **No form filling shall be accepted on the date of payment reconciliation.**
- Admit cards shall be generated through software by the concerned HOD. The Admit card can be generated as soon as the student locks the examination form. HOD must ensure the generation of admit card before the start of examination.
- No student shall be allowed to appear in examination without valid admit card.
- **Students whose duration of programme has exceeded (2N for 2015 batch/N+2 year for 2016 batch onwards) cannot fill examination forms.**

### INSTRUCTION FOR FILLING OF FORMS

1. The examination form of student will be filled directly by the student in his MRSPTU login ID. The payment can be made in any mode preferably through net banking / debit card / credit card.
2. If the payment is a success then student must lock the exam form and can take a printout of the same.
3. If the payment is deducted from the student account but the form does not get locked then the student shall wait for 24 hours. He shall login again and click on tab **Examination → Payment history → Verify the fees** to lock the form.

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**BATHINDA - 151001, PUNJAB (INDIA)**

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ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ  
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
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MAHARAJA RANJIT SINGH  
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(Established By Govt. of Punjab vide Punjab Act No. 5 of 2015 and Approved Under Section 2(f) & 12(B) of UGC)

ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਵਾਂ

Controller of Examinations

4. If the student has filled and locked the form but he/she wants to modify the same, then the following procedure is to be adopted.
  - The student can mail the request at [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in) and the required correction shall be done after completing the necessary documentation as directed in the return mail. Correction fees of Rs. 1000/- shall be charged every time the form is unlocked for correction.
5. Once the admit card is generated by concerned HOD, it can be downloaded by the student in the MRSPTU login ID.
6. Student shall take a print out of the admit card and get it signed & stamped by concerned HOD to appear in the examination.
7. In case of any clarification / problem, please contact on Mobile No. **7889146422** and/or email at [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in)

**Controller of Examinations  
MRSPTU, Bathinda**

**C.C: -**

- **Prof. Incharge (Accounts Branch, MRSPTU)**
- **Director ITES, MRSPTU**

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